Sourcing in Family Tree

A. Major changes in Family Tree – Dealing with Reserving Names for Ordinance Work

B. Sourcing

       Four ways to add sources to individuals in Family Tree:

       1. Directly on an individual's Person Page

       2. Attach from the Source Box

       3. Directly from an indexed record in familysearch.org

       4. Transfer a source from third-party software

C. Adding a source to the Individual's Person Page

       1. Go to the Sources Section on the Person Page

       2. Click on "Create a New Source."

       3. Enter the information.

       4. Save the Source

       5. Tag events (discussed later)

D. Adding a source from the Source Box

       1. What is the Source Box and where is it located?

       2. Add a source from the Source Box from the Person Page

       3. Click on the Attach link for the source in the Source Box

E. Attach a source from a record found in familysearch.org

       1. If a record is found in the records section of familysearch.org, click on the name

       2. Click on one of the two links.

            "View in Family Tree" if not already linked

            "Review Attachments" if linked.

       3. Click on Attach to persons in your tree

       4. Tag events

F. Attach a source from third-party software

       1. Create the source in your software

       2. Transfer the source to Family Tree

       3. Provide reason for attaching the source

G. What is Tagging?

       1. Allows you to link the source for various events

       2. Provides proof of the event in a person's life.

H. Caution

       1. Keep your family history on a personal record, including the sources

       2. Anyone can change information on anyone in Family Tree